

## Record of processing activity

Selection and activities of enlargement candidate members

### 1. General Information

Name of the data processing:	Selection and activities of enlargement candidate members
Reference number:	E120
Last update:	[Last update]
Controller:	European Economic and Social Committee
Directorate:	Directorate B
Unit:	B1 REX
Contact details:	Directorate B Section TEX Rue Belliard/Belliardstraat 99-101, 1040 Brussels
Joint controller (where applicable):	N/A
Joint controllership agreement (where applicable):	N/A
DPO - contact details	<a href="#">EESC Data Protection</a>
Processor(s) (where applicable):	N/A
Data Processing Agreement	N/A

### 2. Purpose and description of the personal data processing

Purpose(s) of the personal data processing	The EESC President's Manifesto includes a commitment to involve civil society representatives from the eight EU candidate countries in the advisory work of the Committee by appointing so called "Enlargement candidate Members". The appellation of "Enlargement candidate Members" is an honorary capacity, which shows support and consideration for representatives of the civil society in the candidate countries, without conferring on them any members' rights or obligations.
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	<p>Therefore, the concept of ECMs is distinct from the membership of the European Economic and Social Committee as defined in Articles 300 to 304 of the Treaty on the Functioning of the EU (TFUE), The TFUE is a binding agreement only between the EU Member States and is applicable only to Member State civil society representatives.</p> <p>Your personal data will be processed in order to:</p> <ul style="list-style-type: none"> <li>• register your application as Enlargement candidate members</li> <li>• evaluate your application and check if it complies with the necessary requirements</li> <li>• identify potential candidates for the selection process</li> </ul> <p>attribute candidates to selected opinions</p>
Categories of persons whose personal data are processed	<p>candidates applying for the position of enlarged candidate members</p> <p>candidates selected to be in the ECM pool</p> <p>candidates selected to be involved in EESC opinions</p> <p>candidates participating in the following meetings: EESC study groups, hearings, sections and plenary sessions</p>
Categories of personal data processed	<ul style="list-style-type: none"> <li>• information necessary for the call: data identifying the candidate and its organisation: title, first name, last name, country, e-mail, phone number, name of organisation, language knowledge;</li> <li>• contact details provided by the candidate: phone number, e-mail address, etc.</li> <li>• specific information provided by the candidate – motivation, professional experience, CVs</li> <li>• information necessary for financial purposes: information contained in the Legal entity form and information contained in the Financial identification form;</li> </ul> <p>information transferred to the Commission services, regional agencies (TACS0, and EU Delegations in Ukraine, Moldova and North Macedonia in order to finance ECM participation in EESC meetings</p> <p>Names and organisations of the ECM published on the REX and EESC website</p>

Recipients of the personal data	EESC staff in charge of the call, processing their data, EESC staff sharing their data with EESC staff in sections /CCMI and Commission services, regional agencies (TACSO) and EU Delegations. staff in Commission services, regional agencies (TACSO) and EU Delegations.
Transfers of personal data to a third country or an international organization	No
Retention period of the personal data	1 year
General description of security measures, where possible	N/A
Data protection notice:	Data Protection Notice available internally