

Record of processing activity

Publication of meetings of EESC office-holding members with
interest representatives

1. General Information

Name of the data processing:	Publication of meetings of EESC office-holding members with interest representatives
Reference number:	E111
Last update:	01/06/2023
Controller:	European Economic and Social Committee
Directorate:	Secretary-General
Unit:	SG
Contact details:	European Economic and Social Committee SG Team Rue Belliard/Belliardstraat 99-101, 1040 Brussels
Joint controller (where applicable):	Not applicable
Joint controllership agreement (where applicable):	Not applicable
DPO - contact details	EESC Data Protection
Processor(s) (where applicable):	N/A
Data Processing Agreement	N/A

2. Purpose and description of the personal data processing

Purpose(s) of the personal data processing	On 25 October 2022, the EESC Bureau decided in principle on the EESC participation in the EU Transparency Register established by the Interinstitutional Agreement (IIA) of 20 May 2021 between the European Parliament, the Council of the European Union and the European Commission. On 21 March the EESC Bureau adopted a decision in terms of compliance with the Transparency Register encompassing three measures, among which the obligation for EESC office-holding members to publish their lists of meetings with interest representatives, as
--	---

	identified by the IIA. Pursuant to the Bureau decision, Committee office-holding members shall make public information on all meetings held by them with interest representatives on issues relating to policy-making and implementation in the Union. More specifically, the information to be made public shall consist of the date of the meeting, the location, the name of the Committee office-holding member, the name of the interest representative and the subject of the meeting.
Categories of persons whose personal data are processed	Any natural persons identified as "interest representatives" in the Bureau decision who are interacting with EESC office-holding members.
Categories of personal data processed	As stated above, the list of meetings shall include 4 types of information: the date of the meeting, the location, the name of the Committee office-holding member, the name of the interest representative and the subject of the meeting. Consequently, as all these information are tied to a natural person, they are to be considered as personal data.
Recipients of the personal data	<ul style="list-style-type: none"> - Relevant staff members of PRES CAB secretariat, Group secretariats, Section/CCMI secretariats. - General public (website)
Transfers of personal data to a third country or an international organization	No
Retention period of the personal data	Duration of the office-holding members' mandate(s).
General description of security measures, where possible	Personal data are stored on shared folders with limited access to EESC members of staff on a need-to-know basis.
Data protection notice:	Data Protection Notice