## 1. General Information

<table>
<thead>
<tr>
<th>Name of the data processing:</th>
<th>EUROPE DAY 2022 Postcards</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reference number:</td>
<td>E093</td>
</tr>
<tr>
<td>Last update:</td>
<td>02/05/2022</td>
</tr>
<tr>
<td>Controller:</td>
<td>European Economic and Social Committee</td>
</tr>
<tr>
<td>Directorate:</td>
<td>Directorate D</td>
</tr>
<tr>
<td>Unit:</td>
<td>D2 VIP</td>
</tr>
</tbody>
</table>
| Contact details:             | Visits and Publications Unit  
Department D – Communication  
European Economic and Social Committee  
Rue Belliard 99 | 1040 Brussels | Belgium.eu |
| Joint controller (where applicable): | N/A                      |
| Joint controllership agreement (where applicable): | N/A                      |
| DPO - contact details | EESC Data Protection |
| Processor(s) (where applicable): | European Service Network – ESN  
4 Galerie Ravenstein | 1000 Brussels | Belgium  
Sub-Processor:  
Paddle GENT  
Quantum building | Oktrooiplein 1 | Tweede verdieping | 9000 Gent | Belgium |
| Data Processing Agreement   | n/a                       |

## 2. Purpose and description of the personal data processing

<p>| Purpose(s) of the personal data processing | The personal data will be processed in order to: send a postcard via the online facility tool using a fake card generator tool (mypostcard.com). (with data subject’s consent only - provided through the online facility tool) |</p>
<table>
<thead>
<tr>
<th><strong>send invitations and information relevant to future events and activities that the EESC Europe Day team may organise (with data subject's consent only - provided through the online facility tool).</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Categories of persons whose personal data are processed</strong></td>
</tr>
<tr>
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</tr>
<tr>
<td><strong>Recipients of the personal data</strong></td>
</tr>
<tr>
<td><strong>Transfers of personal data to a third country or an international organization</strong></td>
</tr>
<tr>
<td><strong>Retention period of the personal data</strong></td>
</tr>
<tr>
<td><strong>General description of security measures, where possible</strong></td>
</tr>
<tr>
<td><strong>Data protection notice:</strong></td>
</tr>
</tbody>
</table>