

## Record of processing activity

COVID19 vaccination - list of Critical/Non Critical volunteer persons

### 1. General Information

Name of the data processing:	COVID19 vaccination - list of Critical/Non Critical volunteer persons
Reference number:	E072
Last update:	16/03/2021
Controller:	European Economic and Social Committee
Directorate:	Directorate E
Unit:	E3 STA
Contact details:	European Economic and Social Committee Working Conditions, Rights and Obligations, Pensions Unit (STA) The medical service and medical officer Rue Belliard, 99-101, 1040 Brussels
Joint controller (where applicable):	n/a
Joint controllership agreement (where applicable):	n/a
DPO - contact details	<a href="#">EESC Data Protection</a>
Processor(s) (where applicable):	n/a
Data Processing Agreement	n/a

### 2. Purpose and description of the personal data processing

Purpose(s) of the personal data processing	The personal data is collected and processed to establish lists of volunteer EESC staff critical or not and Members interested in being included in the COVID-19 vaccination campaign organised by the Medical Service of the European Commission.
Categories of persons whose personal data are processed	Volunteer staff identified as critical (or not) according to a necessary presence on site and volunteer staff members and EESC Members.

Categories of personal data processed	<ul style="list-style-type: none"> <li>- Forename, surname, date of birth, mail address, staff number (for staff only)</li> <li>- status of critical staff (if applicable)</li> </ul>
Recipients of the personal data	For all the personal data collected as part of this processing operation: authorised staff of the EESC's Medical Service carrying out this processing operation; - For the personal data contained in these lists: authorised staff of the European Commission carrying out the Commission's COVID-19 vaccination campaign.
Transfers of personal data to a third country or an international organization	N/A
Retention period of the personal data	<p>The personal data collected will only be kept for the time necessary to fulfil the purpose of the collection and complete this processing operation. The personal data collected will be deleted by the EESC after the transmission of these lists of volunteer EESC staff and Members to the European Commission.</p> <p>The personal data collected by the EESC that are contained in these lists transmitted to the European Commission will be kept by the Commission in accordance with its applicable data protection rules and policies, as laid down in the relevant privacy statement issued by the Commission.</p>
General description of security measures, where possible	Data transmitted by Head of Unit and Doctor of medical Service to Medical Service of the Commission on crypted USB sticks against receipt.
Data protection notice:	Data Protection Notice available internally