

Record of processing activity

Publication of staff photos in Staff Page

1. General Information

Name of the data processing:	Publication of staff photos in Staff Page
Reference number:	E029
Last update:	01/02/2019
Controller:	European Economic and Social Committee
Directorate:	Directorate A
Unit:	A1 GRE
Contact details:	Directorate E – Human Resources and Finance ADI - Administrative Communication and Documentation Rue Belliard/Belliardstraat 99-101, 1040 Brussels
Joint controller (where applicable):	n/a
Joint controllership agreement (where applicable):	n/a
DPO - contact details	EESC Data Protection
Processor(s) (where applicable):	n/a
Data Processing Agreement	n/a

2. Purpose and description of the personal data processing

Purpose(s) of the personal data processing	Displaying staff photos has been proven to play a key role in facilitating initial contacts within the EESC and is therefore viewed as an essential element of staff information.
Categories of persons whose personal data are processed	EESC Staff
Categories of personal data processed	EESC staff photos

Recipients of the personal data	<p>Photos can only be managed by members of the ADI sector and Sysper managers.</p> <p>All individuals having access to the EESC Intranet have access to the photos that the members of staff decided to publish on the Staff Page.</p> <p>Photos of the persons who did not consent to publish their photo on the Staff Page are only stored in Sysper. Only HR staff having access to the relevant Sysper modules can access them.</p>
Transfers of personal data to a third country or an international organization	EESC staff personal data will not be transferred to non-EU Member States or international organisations.
Retention period of the personal data	The duration is linked with the contract of the staff member and can be reduced as the staff member wishes.
General description of security measures, where possible	n/a
Data protection notice:	Data Protection Notice available internally