

ANNEX 1
PRICE TABLE

GENERAL REMARKS

Tenderers shall present their financial offer using the price table below. The price table must be fully completed, item by item, with no items and no fields omitted. Tenders with omissions or empty fields shall be eliminated. The price table shall be signed by a duly authorised representative of the tenderer.

The quoted price must be a fixed amount which includes all charges and all costs incurred directly and indirectly by the contractor when providing the services that may be requested. The cost of transport of batches must be included within the prices given in the price table and cannot be invoiced as separate items.

Item	Type	Indicative annual quantity (A)	Unit* price (in euros, excl. VAT) (B)	Total price (in euros excl. VAT) (A x B)
1	Two sets of microfiche originals in acid-free wrappers/envelopes (including collecting, transporting and repackaging of paper archive batches)	2 x 2 551 microfiches approximately	EUR	EUR
3	External hard drive containing digitised files in .PDF/A format including OCR	1 x 250 000 pages approximately	EUR	EUR

TOTAL PRICE (in euros excl. VAT)	EUR
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* **A unit shall mean:**

- **for microfiches – one of the 98 pages transferred onto a microfiche;**
- **for .PDF/A files – one digitised page.**

DATE: ____ / ____ / ____

TENDERER'S SIGNATURE: _____