



Privacy statement: Processing of personal data related to the EESC Civil Society Prize

[Regulation \(EU\) No 2018/1725](#) applies to the processing of personal data collected for the EESC society prize contest (application, evaluation, promotion, award).

1. Who is responsible for the processing of personal data?

The European Economic and Social Committee is responsible (as controller) for the processing of personal data.

The responsible service is the
Directorate D - Communication and Interinstitutional relations
Director
European Economic and Social Committee
Rue Belliard 99-101
B-1040 Bruxelles
Email: civilsocietyprize@eesc.europa.eu

2. What is the purpose of the processing?

Your personal data are collected and further processed for the purpose of selecting, awarding and promoting the EESC Civil Society Prize.

3. What is the legal basis for the processing?

The processing of personal data is carried out on the basis of Article 5, par. 1, letter (a) of Regulation (EU) No 2018/1725 as it is necessary for the EESC's performance of its tasks.

Some personal data are processed on the basis of consent (Article 5, par. 1, letter (d) of Regulation (EU) No 2018/1725).

Your personal data are also processed on the basis of Article 5, par. 1, letter (b) of the latter Regulation in order to comply with the EU's Financial Regulation ([Regulation \(EU, Euratom\) 2018/1046](#)).

4. **What personal data are processed?**

The following personal data are processed:

- Name;
- Function;
- Contact details (contact person, e-mail address, telephone/fax number, postal address, organisation, country of residence, internet address);
- VAT number, organisation registration number, passport number, ID number;
- Data and supporting documents related to the exclusion and eligibility criteria;
- Declaration on honour that the candidates are not in one of the exclusion situations referred to in the Financial Regulation.

In specific cases, candidates will also be requested to send to the EESC the following data:

- Supporting documents for the declaration on honour (certificates for social security contributions and taxes paid, judicial record/ certificate of good conduct, copy of the ID card or passport etc.);
- Details about their legal entity and supporting documents;
- Bank account reference (IBAN and BIC codes), bank statement;
- Photos and/or videos which illustrate the initiative/project/programme proposed for the prize.

5. **Who are the recipients or categories of recipients of your personal data?**

For the purpose detailed above, access to the above personal data is given or may be given to the following persons:

- EESC staff responsible for the management of the contest procedure;
- Members of the evaluation committee, including outside experts and evaluators who work on behalf of the EESC for the purpose of the evaluation of entries;
- EESC contractors who work for the EESC for the purpose of the management and promotion of the contest. More in detail, in case you are shortlisted for the prize, access to the following personal data may be given to EESC contractors in charge of writing a text or producing a video on the prize and/or publicising the prize and the shortlisted candidates: name and contact details of the entity/individual implementing the shortlisted initiative, project or programme; name of the initiative, project or programme shortlisted for the prize. In case you are invited to the award ceremony, additionally to the above mentioned data, the number and/or copy of your ID card/passport may be given to the contractors/economic operators in charge of your travel and accommodation on behalf of the EESC;
- Members of the public. In case you are awarded a prize by the EESC, the personal data mentioned hereafter will be made public (i. a. through press releases, web and/or social media) in accordance with the EESC's obligation to publish information on the winners of contests financed by the budget of the European Union: name and contact details of the entity/individual implementing the initiative, project or programme for which the prize is awarded; name of the initiative, project or programme; amount of the prize awarded.

Moreover, photos and videos related to the prize award and to the initiatives, projects or programmes for which the prize is awarded will also be made public. For candidates who are not awarded a prize, the EESC may make public the name of the candidates (civil society organisation or individual), the name and content of their activities, their country of residence or registration and the URL of their official website or public profile. Any additional data of candidates who have not been awarded the prize may be made public only subject to written informed consent of the entity/individual concerned;

- The EESC legal service and the competent courts in case of dispute;
- The persons and bodies charged with a monitoring, audit or inspection task in application of European Union law (e.g. internal audits, Financial Irregularities Panel referred to in Article 93 of the Financial Regulation, Exclusion Panel referred to in Article 143 of the Financial Regulation, European Anti-fraud Office – OLAF);
- For the purposes of safeguarding the financial interests of the Union, your personal data may be transferred to internal audit services, to the European Court of Auditors or to the European Anti-Fraud Office and between authorising officers of the EESC and the EU bodies.

6. Are your personal data transferred to a third country (non-EU Member State) or international organisation?

Your personal data will not be transferred to a non-EU Member State or international organisation.

7. How can you exercise your rights?

You have the right to request access to your personal data. Also, you have the right to request rectification or erasure or restriction of the processing of your personal data.

Where applicable, you have the right to object to the processing of your data. You also have the right to withdraw your consent at any time.

Special attention is drawn to the consequences of a request for deletion, an objection to the processing and a withdrawal of consent, as these may lead to an alteration of the terms of the contest and lead to rejection.

You can direct your queries to (civilsocietyprize@eesc.europa.eu). The query will be dealt with within 15 working days.

You have the right to lodge a complaint to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation EU 2018/1725 have been infringed as a result of the processing of your personal data by the EESC.

8. How long are your personal data kept for?

- Files relating to contest procedures, including personal data, are to be retained in the service in charge of the procedure until it is finalised, and in the archives for a period of at least 5 years from the date on which the European Parliament gives discharge for the financial year to

which the payment of the prize relate (see Article 75 of the Financial Regulation). Data of unsuccessful candidates will be kept only for 5 years following the award of the prize;

- Until the end of a possible audit, administrative or judicial investigation, if one of them started before the end of the above period;
- After the periods mentioned above have elapsed, the procedural documents related to the awards files, cleaned of personal data, will be sent to the historical archives of the EU for further conservation. The non-sampled files are destroyed.

9. Are personal data collected used for automated decision-making, including profiling?

The EESC will not use your personal data to make automated decisions about you. "Automated decisions" are defined as decisions made without human intervention.

10. Will your personal data be further processed for a purpose other than that for which the data were obtained?

No. If such a need arises, the EESC will ask for your written informed consent.

11. Who can you contact if you have queries or complaints?

If you have any further questions about the processing of your personal data, please contact the service in charge of the processing of your personal data, (civilsocietyprize@eesc.europa.eu). You may also contact the EESC Data Protection Officer (data.protection@eesc.europa.eu) and/or the [European Data Protection Supervisor](#) (edps@edps.europa.eu) at any time.
